

Kowloon True Light School

Application Form for any school documents

Reminder for applicant :

1. Please fill in the form below legibly.
2. Fee
 - Transcript: \$25 each (Original copy or photocopy with school chop)
 - Testimonial / Certifying Letter: Free
3. Submit the completed form to the school office, with the fee (if needed).
4. A letter of authorization is needed if the application is not completed by the applicant.
5. The application procedure takes 7 working days. Please contact the office if special arrangement is needed.

Part A : Personal Details

Name in Chinese _____	Name in English _____
*Last Level attending / attended : _____	Year of admission : _____
Student's Registration Number: _____	HK ID No. : _____
Contact No. : _____ / _____	E-mail : _____

Part B : Documents applied (Please put a "✓" in the right box)

<input type="checkbox"/> Certifying Letter
<input type="checkbox"/> Transcript (Date of Leaving: _____ Last Level attended / attending: _____)
<input type="checkbox"/> Copy of Transcript (Number : _____)
<input type="checkbox"/> Testimonial
<input type="checkbox"/> Others : (Please specify) _____

Part C : Reason(s) for Application

<input type="checkbox"/> Overseas Study (Country : _____ School : _____)
<input type="checkbox"/> Others: (Please specify) _____

***Applicant's / Authorized Person's Signature:** _____

*Delete whichever inappropriate