

Kowloon True Light School

Application Form for School Documents

Reminder for applicant :

1. Please fill in the form below.
2. Types of document available for application and fees are as follows:

Transcript	\$25 each
Testimonial / Certifying Letter	
Predicted levels for HKDSE	

3. Submit the completed form and the payment to the school office in person.
4. Prepare a letter of authorization if a representative is to submit the form on the applicant's behalf.
5. The application procedure takes 7 working days. Please contact the office if any special arrangement is necessary.

Part A : Personal particulars

Name in Chinese _____ Name in English _____	
Year of admission : _____ Year of graduation / school withdrawal* : _____	
*Class in the last academic year before graduation / withdrawal : _____	
Student's Registration Number: _____ HK ID No. : _____	
Contact No. : _____ E-mail : _____	

Part B : Documents to be applied (Please indicate the document(s) you would like to apply by putting a“✓”in the respective box(es).)

<input type="checkbox"/> Transcript
<input type="checkbox"/> Testimonial / Certifying Letter *
<input type="checkbox"/> Predicted levels for HKDSE
For application for other documents, please specify: _____

Part C : Reason(s) for Application

<input type="checkbox"/> Overseas Study (Country : _____ School : _____)
<input type="checkbox"/> Others: (Please specify) _____

*Applicant's Signature: _____ Date: _____

*Delete whichever inappropriate